

## CP 23A ISSUE 2

### ACCREDITED CERTIFICATION BODIES SEEKING TO BECOME BINDT AUTHORISED QUALIFYING BODIES

#### 1. SCOPE

- a) The British Institute of NDT seeks to establish certification body partnerships with a view to making PCN examinations available through AQCB at AEC.
- b) This document details arrangements for the authorisation of specified Certification Bodies complying with defined standard(s) from those under references to conduct qualification examinations leading to the award of PCN certification.

#### 2. REFERENCES:

- a) EN ISO 17024 General criteria for certification bodies operating certification of personnel.
- b) BS EN 473 Non-destructive testing - General principles for Qualification and certification of personnel
- c) ISO 9712 Non-destructive testing - Qualification and certification of personnel
- d) ISO 18436 Condition monitoring and diagnostics of machines – Accreditation of organisations and training and certification of specialists
- e) CP9 BINDT Requirements for Authorised Qualifying Bodies (AQB)
- f) PCN/GEN General requirements for PCN certification of NDT personnel
- g) PCN/AERO General requirements for PCN certification of NDT personnel for the aerospace sector
- h) PCN/CM General requirements for PCN certification of Condition Monitoring personnel

#### 3. TERMS & DEFINITIONS

- a) The British Institute of NDT (BINDT)  
Organisation, accredited by the United Kingdom Accreditation Service (UKAS), to certificate personnel within the PCN Scheme for the competences defined in UKAS accreditation certificate 030 and the associated schedule of scope.
- b) Authorised Qualifying Certification Body (AQCB)  
Organisation, accredited by a body in membership of the International Accreditation Forum (IAF), authorised by BINDT to conduct PCN examinations
- c) Authorised Examination Centre (AEC)  
Location approved either directly by BINDT or by the AQCB, where PCN qualification examinations will be carried out (PCN examinations are available only at AQCB or AQCB examination centres which have no direct interest in the NDT personnel to be certified.

#### 4. REQUIREMENTS FOR AQCB

##### a) Accreditation

- i) The AQCB will be accredited by an IAF member body as complying with EN ISO/IEC 17024.
- ii) If an organisation seeking to become an AQCB does not hold such accreditation, BINDT will conduct an assessment for compliance with CP9 clauses 4.1 to 4.4 inclusive, and 4.9 to 4.13 inclusive. Where applicable, BINDT will charge for assessment and surveillance of the activities of the AQCB, including its examination centres. Details of audit fees are given in PCN document PSL/35.

##### b) Resources

- i) Any organisation that seeks to become an AQCB will satisfy the requirements detailed in CP9 clause 3 and clauses 4.5 to 4.8 inclusive.
- ii) PCN written examination papers and model answers will be provided by BINDT (these may be translated onto languages other than English, but final approval for use will rest with BINDT).
- iii) Practical examination specimens, where applicable, will be provided by the AQCB to satisfy PCN specifications. The practical examination format, content and grading will be as detailed in the applicable standard or PCN specification.

#### 5. CONTRACTUAL ARRANGEMENTS

##### a) Specific contractual arrangements will be agreed between the AQCB and BINDT. The following will form the core of any such arrangements:

- i) The AQCB will determine examination fees, which will include a levy payable to BINDT in respect of each PCN examination conducted. The current level of the examination levy is given in PCN document PSL/35, and the mechanisms for payment will be by mutual agreement.
- ii) BINDT will issue all PCN certificates, but the AQCB may additionally issue its own certificates related to the scope of the PCN examination conducted by them.