UK National Aerospace NDT Board

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UK NANDTB 09

CO-OPTED MEMBERSHIP OF THE UK NANDTB

1. Introduction:
   1.1. The constitution of the Board permits the co-opting of members to serve in an advisory capacity, non-voting, where specific expertise is felt to be of value. The Board may add further specific requirements as considered appropriate for any particular group/area.

2. Guidelines:
   2.1. The Board will identify areas where co-option will benefit the operation of the UK NAndtB.

   2.2. Co-option may be on a 'permanent' basis or for a specific period, in the case of a particular working group.

   2.3. Organisations representing interested parties may express an interest in participation in meetings of the Board as co-opted members, but co-option will be at the invitation of the Board.

   2.4. When directed to do so by the Board, the Secretary will notify all the companies within the sector concerned that the Board wish to co-opt a representative from that sector.

      2.4.1. This could be from a trade or user group who may nominate to the Board and individual to act as spokesperson for that sector.

      2.4.2. Where a trade or user group or other association is not totally representative of all organisations in that sector, they should publicise the activity to the wider population prior to making a nomination.

   2.5. Nominated representative must be acceptable to the Board i.e. meet the requirements set out in section 3 and 4 below.

   2.6. As with other Board members any 'permanent' co-opted person will serve for a period of two years. The sector or association represented may re-nominate the individual for a further term of co-opted membership.

      2.6.1. A co-opted representative(s) shall be invited from EN4179 Training and/or Examination Providers and be nominated by the BINDT Outside Agency/Inside Agency User Group

      2.6.2. A co-opted representative shall be invited from the group of Part 145 Service Inspection companies.

2.7. The Board may co-opt representatives from other organisations as the need arises.

2.8. The generic terms of reference for co-opted members are detailed in appendix A.

Signed for the Board



Kevin Pickup
Chairman of the NandtB

Appendix A

The co-opted representative will:

1. Provide support and guidance to the Board in achievement of its objectives.
2. Promote polices, strategies and activities of the Board in a positive manner.
3. Contribute to the work of the Board both during and outside of Board meetings.
4. Act as a two-way communication conduit between the Board and the group represented.
5. Register concerns of the group that they represent with the Board.
6. Contribute to continuing development of the Boards activities based upon views of the group which they represent.
7. Maintain good working relationships.
8. Regularly attend Board meetings.
9. Maintain confidentiality.
10. Declare or otherwise register any conflict of interest.

Co-opted Representative of [name of group]:	UK NANDTB Chairman
Name	Name
Signature	Signature
Date	Date

Revision History

Owner	Issue	Change Summary	Date of publication	Scheduled Review Date
NANDTB	1	Initial publication	12/07/2005	
NANDTB	1 rev A	No tracked changes	23/11/2006	
NANDTB	1 rev B	No tracked changes	29/03/2010	
NANDTB	1 rev C	Changes of email to Nicole Scutt Signature of Jon Biddulph added	22/06/2011	
NANDTB	2	No tracked changes	01/06/2012	
NANDTB	3	Clauses 3 and 4 updated regarding co-opted member being invited from EN4179 training and/or examination providers and be nominated by OA/IA. Numbering changed. Appendix A generic TOR added.	11/06/2015	
NANDTB	4	Two-year document review: Clause 2.4 added ‘user’ group. Clause 2.7 added ‘BINDT’. Clause 2.8 changed user group to Part 145 Service Inspection companies. Deleted old clause 2.6. Numbering changed.	20/06/2017	
NANDTB	5	Periodic document review No technical changes – NAndtB chairperson name revised – Document formatting corrected	15/04/2024	04/2027