



The British Institute of Non-Destructive Testing

BENEVOLENT FUND

MINUTES OF THE BRITISH INSTITUTE OF NDT

BENEVOLENT FUND AGM

WEDNESDAY 13th SEPTEMBER 2023

THE NORTHAMPTON TOWN CENTRE HOTEL

Present:	Mr P Wallace (Honorary Chair)	Mr J Heigold
	Dr H Harper (Honorary Secretary)	Prof A D Hope
	Mr K Quirk (Honorary Treasurer)	Mr K Johnson
	Ms C Bull	Prof K Kirk
	Dr C Brett	Mr S Mills
	Ms M Clapham	Mr J Moody
	Prof A Dunhill	Mr S Poucher
	Mr G Elliott	Prof R Smith
	Mr C Forrester	Mr J Trelawny
	Mr J Hansen	Mrs C Bailey (Minute Secretary)
	Mr F Hardie	

1. Welcome & Apologies for absence

P Wallace welcomed all to the AGM and thanked everyone for attending.

H Harper read out the Notice of the Annual General Meeting which had been circulated both by post and email. Attendees were reminded that only those who are Annual or Life members of the Benevolent Fund are entitled to vote at the AGM.

The AGM was declared quorate with 15 voting members in attendance.

There were no apologies for absence.

2. Adoption of the Minutes of the previous AGM (7th September 2022)

On a proposal by C Bull, with 14 votes in favour and 0 abstentions, the minutes of the 2022 AGM were approved.

3. Matters arising from the Minutes of the previous AGM

There no matters arising from the previous AGM.

4. Presentation of the Annual Report (Chair)

P Wallace reported that the Fund had seen the biggest demand in 2022 because of Covid, in particular with regard to PCN certification, details of which are included in the accounts.

We have not had to refuse anyone but there has been a bigger draw down of funds so we do need to increase the funds again.

P Wallace thanked all Board Members, C Bailey and J Cook from BINDT for their help.

5. Presentation of the Annual Accounts (Honorary Treasurer)

K Quirk presented a brief summary of the 2022 accounts.

We saw a spike in 2022 with requests for funding for PCN but this seems to have settled down now.

The level of support provided in 2022 was £16,246. Categories of support include mobility equipment, maintenance and insurance, professional membership, re-training and certification, bereavement and support and help and advice.

K Quirk acknowledged the support that we get from the training organisations, sometimes with reduced or waived fees and he also thanked BINDT for their support.

K Quirk also acknowledged the work that Peter Wallace and Harry Harper do, not only as Chair and Secretary but also for everything they do in supporting people and he also acknowledged the support of the Welfare Officers.

Income in 2022 was significantly more than the previous year due to things getting back to normal after the pandemic and he acknowledged the support of Branches and the BINDT events for their support of the Benevolent Fund.

Income in 2022 was £5,278 compared to £1,746 in 2021. Expenditure was £16,256 compared to £2,480 in 2021 including an accrual of £5,250. The fund had a net income deficit of £10,978 compared to a deficit of £734 in 2021.

In respect of the raffle, K Quirk asked all those associated with a Corporate Member company to please consider giving a donation.

With regard to unrestricted funds in 2022, there was around £9k in our current account at the end of 2022. We also have a one-year bond of £62,774 which matures this year and £21,216 in a 120-day notice account. Recently we have had to move some of the funds and bonds around slightly but we do have the funds to continue to support people. K Quirk acknowledged the fact that BINDT will make the initial payment which will be reimbursed by the Benevolent Fund and expressed his gratitude to BINDT for doing this on behalf of the Benevolent Fund.

Any ideas for fund raising events would be welcome. It was noted that the Early Careers Branch did the Tough Mudder challenge last year which raised some funds and some of the other Branches also raise money for the Benevolent Fund.

We have started to look at some initiatives to try to increase our funds. For example, we are looking at how people can become members and make donations and the revamp of the website should help to make it easier for people to donate to the fund.

With 14 votes in favour, 0 against and 0 abstentions the accounts for 2022 were approved.

6. Election of Board Members and Office Holders

Mr P Wallace	(Honorary Chair)
Dr H Harper	(Honorary Secretary)
Mr K Quirk	(Honorary Treasurer)

Board Members

Ms C Bull
Prof A K Dunhill
Mr G Elliott
Mr J Hansen
Prof A Hope*
Mr J Moody
Mr S Poucher
Prof R Smith

*There was a proposal for Professor Tony Hope to join the Board which was proposed by J Hansen and seconded by C Bull. All other members have agreed to continue serving on the Board.

With 14 votes in favour, 0 against and 0 abstentions, the Board members listed above were unanimously approved.

If anyone would like to shadow Peter Wallace and Harry Harper in the future, they would be very welcome.

7. To appoint Mr A M Clifford FCA of DNG Dove Naish as Independent Examiner of the Annual Accounts

P Wallace thanked Andrew Clifford for the service that he provides free of charge which is very much appreciated. With 14 votes in favour, 0 against and 0 abstentions, Mr A M Clifford was appointed as Independent Examiner of the Annual Accounts.

8. To agree subscriptions for 2024

With 13 votes in favour and 1 vote against, the following subscriptions for 2024 were approved:

Annual Membership	£5.00 (no change)
Life Membership	£50.00 (no change)

S Mills suggested that the Board should consider raising the fees. It was agreed that the Board will consider this at its next meeting.

9. Any other business

There was none.

10. Date of next AGM

The next AGM will be held in Telford on Wednesday 4th September 2024.

K Quirk thanked J Hansen for his help with organising the raffle at the NDT 2023 conference
H Harper thanked Cindy Bailey for all the help she provides to the Benevolent Fund.

The Chair closed the meeting and thanked all for attending.