

The British Institute of Non-Destructive Testing

BENEVOLENT FUND

MINUTES OF THE BRITISH INSTITUTE OF NDT

BENEVOLENT FUND AGM

WEDNESDAY 7TH SEPTEMBER 2022

THE INTERNATIONAL CENTRE, TELFORD

Present:	Mr P Wallace (Honorary Chair)	Mr P Heath
	Dr H Harper (Honorary Secretary)	Prof K Kirk
	Mr K Quirk (Honorary Treasurer)	Mr P Loftus
	Dr I Baillie	Mr J Moody
	Dr C Brett	Mr K Pickup
	Mr J Buckley	Mr S Poucher
	Ms C Bull	Mr P Shah
	Ms M Clapham	Prof R Smith
	Prof I Cooper	Mr J Trelawney
	Mr G Elliott	Mr A Ward
	Mr J Hansen	Mrs C Bailey (Minute Secretary)

Apologies Mr J Summerscales

1. Apologies for absence

Mr Wallace welcomed everyone to the first face-to-face AGM since 2019. Apologies were received as above.

Dr Harper read out the calling notice for the AGM and pointed out that the notice of meeting was sent out by email on 6th July 2022. Some members unfortunately had not seen the email but the Board was satisfied that the email had been sent out and as such the AGM was correctly convened.

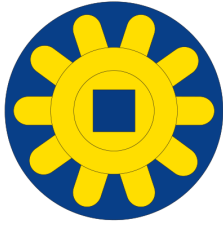
Benevolent Fund members (including Board members) were asked to raise their hand. Dr Harper declared a quorum was reached with 11 paid up, voting, members of the Benevolent Fund present.

2. Adoption of the Minutes of the previous AGM (8th September 2021)

On a proposal by Mr Hansen, the minutes of the 2021 AGM were unanimously approved.

3. Matters arising from the Minutes of the previous AGM

Dr Harper reported that in January 2022 the Charity Commission requested a copy of the Resolution authorising an administrative change to the charity's governing document (the Rules



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of the Benevolent Fund). The Resolution referred to was authorised and recorded in Item 10 of the minutes.

On 6th January 2022 the Minutes of the AGM held on 8th September 2021 were uploaded to the digital services website of the Commission to comply with this request.

The change was accepted by the Commission under reference number 4170551. The Minutes, including the Resolution, are now on the public record.

4. Presentation of the Annual Report (Chair)

Mr Wallace reported that the Fund has continued to provide assistance. He thanked training schools and AQB's for their support with refresher training for PCN holders. We have continued to support members with mobility issues and also with stress related problems. Membership of the Benevolent Fund continues to decline and we would like to see more members joining the fund.

Covid has significantly reduced our fund-raising activities.

Mr Wallace thanked all of the Board Members for all of their help and support. Mr Crowther was retiring from the Board and thanks were expressed to him. Mr Wallace also thanked all members of the Trade & Industry Group and BINDT staff for their continued support and help.

Prof Kirk asked what the mechanism was for joining the Benevolent Fund and Mr Wallace asked for a tick box to be added to direct debit forms. Members do have the option to join the Benevolent Fund when they receive their renewal notices each year. Dr Harper believed that the mechanism for joining is not working properly and we need to look into this. It was noted that the Fund can claim Gift Aid from subscriptions.

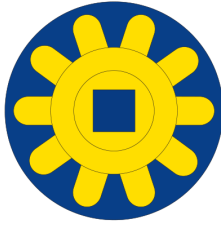
5. Presentation of the Annual Accounts (Honorary Treasurer)

Mr Quirk reported that income in the year was £1746 compared to £2940 in 2020 due to interest on Bonds as there were no activities to generate income. Expenditure was £2480 compared to £838 in 2020. This included £1985 in assistance grants and £495 for membership subscriptions. Overall in 2021 there was a deficit of £734 compared to a surplus of £2102 in 2020. It is important that we continue to generate income. We do rely significantly on fund raising events such as the Annual Conference and Branch events.

In terms of the accounts, a level of cash is kept within the Santander current account of which there was £12,787 in 2021. We had £62,182 in other accounts and Bonds and £20,874 in the Cambridge & Counties bank. In the current year we reinvested into some of the Bonds and moved some cash into the Santander account.

We ran a campaign just before the conference to encourage Corporate members to donate to the Fund and we have received in the region of £2,000 so far. We will be having a meeting later this year to look at different ways of fund raising.

On a proposal by Mr Hansen, seconded by Prof Smith, the accounts for 2021 were approved with 15 votes in favour and no abstentions.



6. Election of Board Members and Office Holders

Unfortunately, Mr Crowther has resigned from the Board due to personal circumstances but all other Board members were prepared to continue. Mr Wallace proposed that Mr J Moody be elected to the Board to replace Mr Crowther. This proposal was seconded by Prof Smith and unanimously approved. The Board was elected as follows:

Mr P Wallace	(Honorary Chair)
Dr H Harper	(Honorary Secretary)
Mr K Quirk	(Honorary Treasurer)

Board Members

Ms C Bull
Mr G Elliott
Mr J Hansen
Mr J Moody
Mr S Poucher
Prof R Smith

7. To appoint Mr A M Clifford FCA of DNG Dove Naish as Independent Examiner of the Annual Accounts

With 14 votes in favour, 0 votes against and 0 abstentions, Mr Clifford was unanimously approved.

8. To agree subscriptions for 2023

With 13 votes in favour, the following subscriptions for 2023 were approved:

Annual Membership	£5.00 (no change)
Life Membership	£50.00 (no change)

Dr Baillie suggested that subscriptions could be increased.

9. Any other business

Dr Baillie advised that the Early Careers Branch were undertaking the 'Tough Mudder' challenge on Saturday 10th September and half of the money raised would be donated to the Benevolent Fund. Board members were unaware of this event but asked for their appreciation to be recorded.

10. Date of next AGM

It was agreed that the 2023 AGM would be held in conjunction with the Annual Conference in September to be held at The Radisson Park Inn, Northampton.

The Chair closed the meeting and thanked all for attending.