



Account to company form

Mercure Antwerp City Centre

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INSTRUCTIONS: Please fill out the complete form and return it to Mercure Antwerp City Centre, at least 72 hours prior arrival.

COMPANY NAME _____

STREET + NR _____

ZIP CODE + CITY _____

COUNTRY _____

VAT NUMBER _____

CONTACT PERSON _____

PHONE NUMBER _____

E-MAIL ADDRESS _____

GUEST NAME _____

ARRIVAL DATE (DD/MM/YYYY) _____ **RESERVATION ID** _____

CREDIT CARD _____

EXPIRY DATE (MM/YYYY) _____ **CVC** _____

SIGNATURE CARD HOLDER _____

Please tick the boxes below which can be invoiced to the company:

- Room rate
- Breakfast
- City tax
- Parking
- All costs made during the stay
- Specific costs: _____

**PLEASE SIGN WITH FULL NAME, DATE AND COMPANY STAMP.
RETURN TO THE HOTEL TOGETHER WITH A COPY OF A VALID PASSPORT OF THE CARD HOLDER.**