

PCN24/PSL28

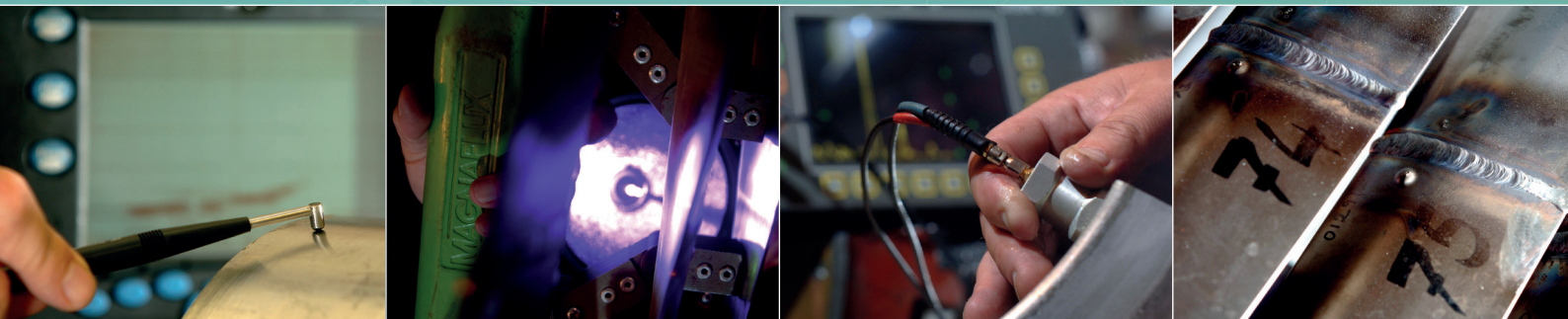
Applications for late/deferred approval

Issue 1 • October 2025



A division of

BINDT
THE BRITISH INSTITUTE OF
NON-DESTRUCTIVE TESTING



Scope

Please note in the case of late/deferred approval, this does not extend the validity of certification, it only extends the time in which certification can be revalidated.

Candidates shall not attempt to book a recertification examination nor shall the Authorised Qualifying Body (AQB) confirm an examination booking until the status of the deferred/late application is confirmed, *ie* approved or declined by BINDT. Requirements of PCN24/PSL28 must be followed.

This document sets out the procedure for applying for late/deferred approval up to ten calendar months after the date of expiry of certification or applications incomplete after expiry.

Application forms are attached.

Terms and definitions

A comprehensive list of terms and definitions can be found within the main requirements document, PCN24/GEN.

Late approval: applications made after the date of expiry given on the certificate. Candidates shall apply for a late approval once their certificate has expired. The late approval can be submitted up to ten months after the expiry date of the certificate.

Deferred approval: applications made before the date of expiry given on the certificate.

If the six-week rule for recertification has not been followed, the candidate shall apply for deferred approval from BINDT and must then apply to an AQB for a recertification examination.

Note: *No extensions to the maximum five-year period of validity are permitted according to ISO 9712.*

References

PCN24/CP16	Renewal and recertification of PCN Level 1, 2 and 3 certificates.
PCN24/GEN	General requirements for qualification and PCN certification of NDT personnel.
PCN24/PSL35	Charges for certification services.
PCN24/PSL04	Examination availability.

Guidance notes

Please read the guidance notes carefully before completing the application form attached.

1. PCN certificates cease to be valid upon the date of expiry given on the certificate and applicants cannot claim to have held valid certification after this date. No extensions to the maximum five-year period of validity are permitted according to ISO 9712.
2. Applications and payment for deferred approval **MUST** be received by PCN before the certificate expiry date. Payment shall be received before any application decision can be delivered.
3. Applications may be refused, in which case the PCN team shall advise the candidate on the next steps to be followed, depending on the issue of the certificate concerned.

Fees are charged in respect of increased administration involved at the PCN Certification Records Office and there will be an administrative charge for rejected applications (please refer to PCN24/PSL35).

4. PCN policy for late/deferred approval is to issue a letter of authorisation, which shall be presented to the AQB together with application PSL57B for recertification. Without such authority, the application may be refused.
5. Successful examination results received for the certificate concerned with this approval will be validated from the examination date and valid to the previous certificate date minus a day.
6. The usual recertification fees remain payable.

Application form for late/deferred approval

Part A (to be completed by the applicant)

ALL PARTS OF THE FORM ARE MANDATORY UNLESS STATED OTHERWISE, FOR EXAMPLE 'OPTIONAL'

1. Details of candidate and certificate			
Family name:			
Given name(s):			
Date of birth:		Gender (optional):	
Address:			
Town/city:		Postcode/zip code:	
Area/region:			
Telephone number:			
Email address:			
PCN number:			
Certificate number:		Expiry date:	
2. Please explain why late/deferred approval is required:			
3. Have you been regularly engaged, without significant interruption, in applying non-destructive testing appropriate to the PCN certificate concerned during its period of validity?			
	Yes	No	

Completed applications should be posted to the BINDT Certification Records Office or emailed to: pcn@bindt.org

Applicant's declaration

I agree to comply with the PCN Code of Ethics (published as PCN24/CP27) and understand that the PCN certification detailed in Section 1 above ceased/ceases to be valid upon the expiry date on the certificate and that I cannot claim to have held a valid PCN certificate for any NDT appropriate to this certification since its expiry date.

I further understand that, should the application for late/deferred approval be accepted, any certificate subsequently resulting from the application will expire on a date five years after expiry of the certificate it supersedes.

The applicable fee at the current rate is enclosed herewith. There will be an administrative charge for rejected applications.

Signature:	
Full name (in capitals):	
Date:	

NOTE: BINDT will store and use the information given on this form only for the purpose for which it has been provided. Your personal details and any other data you provide to BINDT will not be passed on to a third party without your permission.

BINDT would like to contact you from time to time to let you know about its other services that may be of interest, such as special offers and discounts, events and new products. If you are happy to be contacted by BINDT, please indicate by ticking the box below:

I am happy for BINDT to contact me with information that may be of interest

You can subscribe or unsubscribe at any time, simply let us know.

Part B – Current employment details (to be completed by the employer)

NOTE: If the applicant is self-employed, this section should be completed by a representative of a company for which the applicant regularly carries out NDT.

Employer's name:	
Address:	
Town/city:	
Area/region:	
Postcode/zip code:	
Telephone number:	
Email address:	

Employer's declaration

I confirm that the information given in all parts of this application is, to the best of my knowledge, accurate, and that the applicant has regularly carried out NDT for the above company to my satisfaction. I agree to comply with the PCN Code of Ethics (published as PCN24/CP27).

Signature:	
Full name (in capitals):	
Position:	
Date:	

Payment

Tick if VAT registered

Please provide VAT number

Payment type, if not paying by card (please tick and complete as appropriate):

Bank transfer (BACS)

Purchase order number

Credit/debit card (provide details below):

Please tick the appropriate boxes:		
☐ Visa	☐ Mastercard	☐ Amex
☐ Corporate/company card		☐ Personal card
Name as shown on card:		
Card number:		
Signature of above-named individual:		
Security code (last 3 digits on the security strip on reverse of card):		
Card valid from:		
Card expiry:		
Billing address (address the invoice will be sent to; if corporate card, then address of company and name of whom the invoice should be sent to):		
Please debit the above credit/debit card for the amount shown (applicants must enter the correct amount, which can be ascertained from document PCN24/PSL35):	£ (including VAT)	

There will be an administrative charge for rejected applications (please refer to PCN24/PSL35).

The British Institute of Non-Destructive Testing is an accredited Certification Body offering personnel and quality management systems assessment and certification against criteria set out in international and European standards through the PCN Certification Scheme.

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