



APPLICATION FOR REGISTRATION AS AN INCORPORATED ENGINEER

Before completing this form please read the “Notes to Candidates Seeking Registration as an Incorporated Engineer”.

This form is to be accompanied by the following documentation:-

Up to date CV/Training Report

THIS FORM IS TO BE HANDWRITTEN (in block letters) OR TYPEWRITTEN

1. PERSONAL DETAILS

Surname:

Forenames:

Address:

.....

Date of Birth: Age:

Grade of Membership: Date of Election:

Membership Number: Current EC Registration:.....
(if relevant)

2. CERTIFICATION

We the undersigned, being Incorporated or Chartered Engineers, certify that, to the best of our knowledge, the information given in this application is correct:

1.
(Signed)
(Name)
(Address)

2.
(and)
(and)
(and)

Institution
Grade
E.C. Registration No.
Dated

Institution
Grade
E.C. Registration No.
Dated

3. DECLARATION BY APPLICANT

I, the undersigned, certify each and every one of the statements in this application to be correct:

(Signed) (Date)

4. ACADEMIC QUALIFICATIONS

FROM	TO	AWARD	SUBJECT	COLLEGE/UNIVERSITY

5. TRAINING

Your Training Record/ Report must be attached and must be authenticated by the two Incorporated or Chartered Engineers certifying this application,

6. CAREER RECORD

6.1 Present Occupation

Current job title:

Employed from (date):

Employer:

Location: No. of employees:

Nature of business:

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Nature of present occupation – a general statement of objectives and responsibilities:

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Job specification – duties and engineering responsibilities:

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.....

Decisions – indicate briefly the nature of major engineering and commercial decisions for which the applicant is personally responsible:

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.....

Organogram – To be attached on separate A4 sheet, showing clearly your position in the organisation, related to both senior and subordinate staff, and indicating those of CEng, IEng and EngTech status. This sheet must be authenticated by your sponsors.

	CEng/IEng	EngTech	Support
No. of subordinate staff

To whom are you directly responsible?

.....

6.2 **Previous Occupation**

Job title:

Employed from (date):

Employer:

Location: No. of employees:

Nature of business:

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Principal products/activities:

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Nature of previous occupation – a general statement of objectives and responsibilities:

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Job specification – duties and responsibilities

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Decisions – indicate briefly the nature of major engineering and commercial decisions for which applicant was personally responsible

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Organogram – To be attached on separate A4 sheet, showing clearly your position in the organisation, related to both senior and subordinate staff, and indicating those of CEng, IEng and EngTech status. This sheet must be authenticated by your sponsors.

	CEng/IEng	EngTech	Support
No. of subordinate staff

To whom were you directly responsible?

6.3 CAREER RECORD (before that covered in 6.1 and 6.2)

This section must list, chronologically, all posts held, showing for each (in this order):

- a. Dates (years only)
- b. Job title
- c. Employer
- d. Nature of business
- e. Duties and engineering responsibilities
- f. To whom you reported
- g. Number of subordinate staff and their engineering status

This list must also clearly show the date of the award of relevant qualifications.

The list must also contain the principal training periods and any subsequent programmed industrial training.

Continue on separate A4 sheets as necessary with your name at the top. These sheets must be authenticated by your sponsors.

AUTHORISING SIGNATURE:	
NAME:	M.E.Gallagher
POSITION:	Institute Secretary
DATE:	20.07.07