

**Certification Services Department
Midsummer House
Riverside Way, Bedford Road
Northampton, NN1 5NX
United Kingdom**

Tel: +44(0)1604-438-300.
Fax: +44(0)1604-438-301.
E-mail: pcn@bindt.org



PSL/62 ISSUE 1 REV A for implementation with effect from 1st January 2013

PCN LEVEL 1 AND LEVEL 2 RECERTIFICATION UPON RECEIPT OF EVIDENCE OF SUCCESS IN EXAMINATIONS CONDUCTED BY RECOGNISED CERTIFICATION BODIES (RCB)

1. It is recognised that many holders of PCN certification are resident or domiciled in countries that are geographically far remote from the nearest BINDT Authorised Qualifying Body (AQB). The cost of traveling to a country where PCN examinations are readily available may in such circumstances be prohibitive and/or it may be impractical for other reasons. In such circumstances, individuals often gain certification from indigenous certification bodies and, although they may wish to maintain PCN certification, they frequently (and reluctantly) allow their PCN certification to lapse.
2. The procedure detailed in this document will enable BINDT to offer a mechanism for such individuals to maintain their PCN certification.
3. Henceforth, BINDT will consider applications for PCN recertification on the basis of an initial or recertification examination conducted (within five years prior to the date of receipt of the completed application by BINDT) by a BINDT Recognised Certification Body (RCB) whose certification scheme is compliant with EN ISO 9712, and with which BINDT has a specific written agreement for this purpose. The register of certification bodies with which BINDT has established agreements for this purpose is at Annex C.
4. The agreement with the RCB concerned will enable BINDT to be provided with evidence of success in a practical examination (details of test specimens and examination results must be included) that has a scope which is equal to or exceeds the scope of the PCN recertification examination for the certification concerned.
5. This service is available only for existing PCN certificate holders resident or domiciled in countries outside of the United Kingdom, and whose circumstances make attendance for recertification examination at a BINDT AQB impractical.
6. All requirements specified in the current edition of PCN/GEN for continuity in the application of the certificated NDT method without significant interruption, and satisfactory vision, must be met in full before PCN recertification by this method will be considered.
7. The BINDT charge for recertification by this method will equate to the current renewal fee, per certificate, detailed in PCN document PSL/35.
8. Following PCN recertification by this method, the next revalidation of the PCN certificate concerned (five years later) must be by recertification through examination at a BINDT AQB.

PROCESS (all forms are designed for electronic completion)

Applicant: Complete all sections of the form at Annex A
Complete part 1 of form at Annex B.
send forms to Recognised Certification body for verification purposes.

RCB: Please complete part 2 of form at Annex B.
send completed document to BINDT CSD by email.



BINDT: Review application and, if appropriate, recertify.
Remit payment to RCB for data provision at rate defined in agreement.

The British Institute of Non-Destructive Testing is an accredited certification body offering personnel and quality management systems assessment and certification against criteria set out in international and European standards through the PCN Certification Scheme.
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ANNEX A - APPLICATION FOR PCN RECERTIFICATION BY HOLDERS OF CERTIFICATION AWARDED BY RECOGNISED CERTIFICATION BODY (RCB)

Part 1 - Personal Details			
PCN number			
Family name			
Given name(s)			
Full postal address			
Telephone			
e-mail			
Part 2 - Recertification applied for (please provide PCN certificate numbers)			
Part 3 - Details of RCB certificates held (issued by a certification body listed at Annex C)			
Certificate No.	NDT Method & Sector	Expiry Date	Recognised Certification Body
Part 4 – credit card payment			
Check relevant box and provide expiry date	Master Card <input type="checkbox"/>	Visa <input type="checkbox"/>	expiry date
Card number:			
Name shown on credit card:			
Address of credit card holder (if different from applicant's address given in Part 1):			
Please debit the above credit/debit card for the total amount shown (right) in respect of recertification fees payable to BINDT (refer to PCN document PSL/35 for renewal fee per certificate).	£		Renewal fee x number of recertifications
By checking the following box I hereby authorise BINDT to debit my credit card account for the amounts shown (above-right) <input type="checkbox"/>			Date:

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By checking the following box I hereby authorise the RCD to provide BINDT with examination data relevant to this application

Date:

If in doubt about how to complete the application, please call +44 1604 438300 or email pcn@bindt.org for advice.

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ANNEX B – FORM FOR USE BY CERTIFICATION BODY IN PROVIDING EXAMINATION RESULTS TO PCN

This form is for use by a BINDT recognised Certification Body (RCB) in providing assessment information related to an individual certified to EN ISO 9712 standard who is applying for BINDT PED Approvals under the Agreement between the RCB and BINDT.

The RCB will provide such information only with the consent of the applicant, and BINDT undertakes to hold confidential to the RCB and BINDT any information provided by the applicant or by the RCB.

When completed, please forward this electronic file by email to pcn@bindt.org

PART 1 - FOR COMPLETION BY THE APPLICANT FOR PCN RECERTIFICATION				
Recognised Certification Body (RCB)				
RCB Registration or i/d number				
Family name of PCN applicant				
Forenames of PCN applicant				
PCN number of applicant				
NDT Method				
Industry or product sector				
NDT Level				
PCN certificate number for recertification				
Related RCB certificate number				
Related RCB certificate expiry date				
PART 2 - FOR COMPLETION BY THE RECOGNISED CERTIFICATION BODY (RCB)				
RCB Initial or recertification examination date (as applicable)				
Number and type of specimens set in RCB examination				
Overall specific practical grade attained in RCB examination	%	%	%	%
RCB remarks				
Name of authorised representative of RCB verifying information provided				Date:

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PART 3 - FOR COMPLETION BY BINDT

BINDT remarks:

Please send completed forms to BINDT CSD, Midsummer House, Riverside Way, Bedford Road, Northampton, NN1 5NX, United Kingdom, or email to pcn@bindt.org

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ANNEX C – REGISTER OF BINDT RECOGNISED CERTIFICATION BODIES (RCB)

The certification bodies listed below are those with which BINDT has established an agreement whereby, upon request, BINDT is provided with details of a successful qualifying examination that is relevant in terms of NDT level, NDT method and industry or product sector, to the scope of the PCN recertification applied for.

Name and address of recognised certification body (including email address for applicant to transmit forms to)	Scope of compliance of certification scheme operated by RCB (ISO/IEC 17024, ISO9712, etc.)	Date of agreement
Australian Institute for NDT PO Box 962 Balgowlah Australia NSW 2093 e-mail: certification@aindt.com.au Phone: 02 9949 8572	ISO/IEC 17024, ISO 9712	
Natural Resources Canada CANMET Materials Technology Laboratory 568 Booth street Ottawa, Ontario KA1 0G1 Canada e-el.: (613) 943-0583 Email: rvmurphy@NRCan.gc.ca	ISO/IEC 17024, ISO 9712	

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ANNEX D – SPECIMEN AGREEMENT WITH RECOGNISED CERTIFICATION BODY (RCB) TO PROVIDE EXAMINATION DATA TO BINDT

1. This agreement is made between “**Recognised Certification Body**” (henceforth referred to as **RCB**) whose certificates comply with the requirements of either EN ISO 9712 on the one part, and
2. “The British Institute of NDT” (henceforth referred to as “BINDT”) on the other part’
3. for the purpose of providing examination data upon which BINDT may base a decision to recertify a PCN certificate.
4. RCB agrees that, upon receipt of a correctly completed application, indicating the consent of the certificate holder concerned, it will provide relevant practical examination data on the form at part 2 of Annex B to PSL/62.
5. BINDT agrees to hold any and all data provided as confidential to BINDT and RCB in strictest confidence and security.
6. RCB will submit to BINDT on a periodic basis (period stated herein) a proforma invoice for an agreed amount (stated herein) per certificate for examination data provided. Invoices may be submitted covering periods agreed between BINDT and RCB.
7. This agreement remains in force until cancelled by BINDT or RCB with three months notice in writing, the commencement of the three months to be effective from the date of posting by registered post.

Signed for BINDT: _____

Name

Position

Date

Signed for RCD: _____

Name

Position

Date

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